

TOWN OF OSCEOLA
BOARD OF SUPERVISORS MEETING
Tuesday, September 7, 2021 — 6:30 p.m.

Meeting Minutes

The Board of Supervisors of the Town of Osceola met for a regular monthly meeting Tuesday, September 7, 2021, at 6:30 p.m. at the Osceola Town Hall, Dresser, Wisconsin.

CALL TO ORDER: Chair Dale Lindh called the regular meeting to order at 6:32 p.m.

VERIFICATION OF MEETING POSTING: Jan Carlson confirmed that the notice was posted at the Town Hall, Dresser Post Office, the First Community National Bank, the Town Web Site, and the Town Facebook page.

PLEDGE: Lindh led the Pledge of Allegiance to the United States Flag.

PRESENT: Chair Dale Lindh, Supervisors Jo Everson and Jon Cronick.

PUBLIC ATTENDEES: Jan Carlson, Glyn Thorman, Ed Everson, Connie Clark, Kirk Carlson, Jim Berg, Merle Arthun, Diane Arthun, James Rochford, Sandy Ball, Gae Magnafici, Jim Judkins, Teresa Utke, Jeremy Utke.

PRESENTATION AND APPROVAL OF BILLS

MOTION BY EVERSON/LINDH TO APPROVE THE TREASURER'S LIST OF CHECKS AND AUTOMATED PAYMENTS AS PRESENTED TOTALLING \$371,655.23 AND CHECK NUMBERS 17662 THROUGH 17720 AND ACH PAYMENTS AS PRESENTED. MOTION CARRIED.

MOTION BY CRONICK/EVERSON ACCEPTANCE OF PROPOSED AGENDA. MOTION CARRIED.

MEETING MINUTES

MOTION BY EVERSON/LINDH TO APPROVE THE FOLLOWING MEETING MINUTES: 08/02/21 TOWN BOARD MEETING, AND THE 8/10/21 AND 8/19/21 SPECIAL TOWN BOARD MEETINGS; MOTION CARRIED.

MOTION BY CRONICK/LINDH TO APPROVE THE MEETING MINUTES FROM THE 08/26/21 SPECIAL TOWN BOARD MEETING. MOTION CARRIED.

PUBLIC COMMENT

Chairman Lindh called for a half hour of public comments. Three (3) minutes were allotted for each speaker.

Glyn Thorman – Expressed his view of the appreciation toward Jo Everson on volunteering her time in the past to fill in on occasion for our vacant Town Clerk position due to her previous government experience, and voiced support to Jo in her new position as Town Supervisor.

PUBLIC WORKS REPORT

Public works report by Tony Johnson was read by Chair Lindh as outlined activity for the month of August.

TREASURER'S REPORT

Treasurer Carlson reviewed current bank balances: General Fund \$292,056.76; General Money Market Account \$321,586.59; Tax Receipt Account \$225,009.51; Dresser Traprock Assurance \$15,044.48; CD (from ARPA \$\$s) \$151,000; Transferring \$136.39 from Midwest One to Royal Credit Union savings account so all the ARPA money is at Royal Credit Union. The year-to-date Profit & Loss report was presented to the Board.

Wisconsin Town Association informed us of a meeting/speaker talk being held on October 13th for Polk County towns regarding American Rescue Plan Act (ARPA) monies on how towns can use those monies. If we have anyone going to the meeting, we need to notify them by October 1st. Jan will be attending, and likely Chair Lindh as well. Town Supervisors should let Jan know if they are interested in attending as well.

CLERK'S REPORT

Interim Clerk Skjerven has been busy coordinating four meetings and is continuing being trained.

OLD BUSINESS

BLUESTONE PERMIT TRANSFER/LICENSE RENEWAL

John Warner indicated he would be dropping off his bond paperwork on Wed., Sept. 8th so we can officially sign off on his permit transfer.

BOAT LANDING AT DWIGHT LAKE

Cost estimates for needed repairs will be pulled together by Tony, and further looking into what permits will be needed to determine what can possibly yet be done this year to repair the boat landing.

Chair Lindh is going to follow up with Mike Wallis about possibility of any available grant money through the DNR to fund the repairs.

CONSIDER COMMITTEE'S DUTIES AND APPOINTMENTS: MEDIA /TECHNOLOGY, PUBLIC WORKS

Chair Lindh stated it would be best to table this topic until amendments to Chapters 1 and 2 of the Town's Code of Ordinances are finalized.

NEW BUSINESS

APPOINTMENT OF FINANCE COMMITTEE

Chair Lindh stated it would be best to table this topic until amendments to Chapters 1 and 2 of the Town's Code of Ordinances are finalized.

REVIEW/ACTION ON 90TH AVE. GUARDRAIL PROPOSALS

Two proposals were presented for the guardrails: one for wood material and one for steel material. We should have available monies in our highway construction budget for this project.

MOTION BY EVERSON/LINDH TO APPROVE PROPOSAL BY MATTISON CONTRACTORS, INC. FOR INSTALLATION OF STEEL POST GUARDRAILS WITH UNDERSTANDING THERE MAY BE ADDITIONAL COSTS FOR GRADING. MOTION CARRIED.

REVIEW/ACTION ON 2021-22 OPERATOR'S LICENSE RENEWAL

Treasurer Carlson confirmed the background check for Erik Fansler came back clean.

MOTION BY CRONICK/EVERSON TO APPROVE OPERATOR'S LICENSE FOR ERIK FANSLER WORKING AT BROTHER'S COUNTRY MART. MOTION CARRIED

S&T WOODHILL BAR & GRILL RETAIL CLASS "B" LIQUOR LICENSE AMENDMENT

Liquor license needed amendment to denote ability to sell and serve alcohol outside and removed pole barn reference. MOTION LINDH/EVERSON TO AMEND THE S&T WOODHILL BAR & GRILL RETAIL CLASS "B" LIQUOR LICENSE TO SELL AND SERVE ALCOHOL OUTSIDE. MOTION CARRIED.

REVIEW/ACTION ON AUDIO EQUIPMENT ENHANCEMENT

The equipment was to replace the hand-held microphone on the podium and, instead, replace it with a gooseneck podium microphone. Discussion was held to utilize stronger batteries with the hand-held microphone and see how that approach works for us vs. going with the install proposal by Central Acoustics at this time.

REVIEW/ACTION FOR ICX TOUCH SCREENS PROPOSALS (for elections)

Two proposals were provided for purchasing two or three new touch-screen election machines. Our Town currently only has one touch-screen election machine. The current machine we have is being retired and will no longer be available for us. We could shift some monies from our Clerk budget line to the Election expense line area to pay for this new equipment; and, we are looking into whether any grant monies will be available to help pay for this new election equipment.

MOTION BY LINDH/EVERSON TO APPROVE THE PURCHASE OF THREE ICX TOUCH-SCREEN TABULATORS FROM COMMAND CENTRAL AT A COST OF \$12,912 (YEARLY COST OF \$915 INCLUDED). MOTION CARRIED.

If anyone is interested in helping to make 1-3 'voting booths' before February of 2022, please inform Chair Lindh.

REVIEW/ACTION FOR GOPHER BOUNTY CLAIM

Discussion was held to update the Gopher Bounty Claim form to clarify that gophers are caught at a property within the Town of Osceola, and to also include the signature of the property owner where the gopher tails were caught.

MOTION BY EVERSON/LINDH TO UPDATE THE GOPHER BOUNTY CLAIM FORM TO INCLUDE THE PROPERTY OWNER'S SIGNATURE AS WELL AS THE SIGNATURE OF THE PERSON CLAIMING THE BOUNTY. MOTION CARRIED.

DISCUSS PREPARATIONS FOR 2021 LOCAL REDISTRICTING/ADJUSTMENT OF WARD LINES

This topic will be covered more at the October Town Board meeting to prepare for adoption of a ward plan and submission to the County Clerk no later than October 15, 2021.

POLK COUNTY ENVIRONMENTAL SERVICES COMMITTEE SEPTEMBER 15TH PUBLIC HEARING

At this time this topic is for informational purposes. Supervisor Everson indicated it would be helpful to have Bernie Desmarais attend this session; this meeting notice has been shared with Town Plan Commission members as well.

CONSIDER AMENDMENTS TO CHAPTERS 1 AND 2 OF THE TOWN'S CODE OF ORDINANCES

Supervisor Everson has highlighted the amendments believed to need change in light of the changes for our Town structure, e.g. going to a five-person board, moving to separate Clerk and Treasurer roles, meeting set ups, order of business at meetings, applicable boards and commissions set ups. Further edits/refinements needed were discussed and Supervisor Everson will come back with another updated draft version of these Chapter updates for discussion at the October Board meeting.

REVIEW/ACTION ON PLAN COMMISSION MEETING STIPEND

MOTION LINDH/CRONICK TO APPROVE THE PER MEETING STIPEND OF \$25.00 PAYABLE TO EACH PLAN COMMISSION MEMBER. MOTION CARRIED.

UPDATE ON OPEN POSITIONS FOR CLERK AND TOWN SUPERVISOR

Chair Lindh reminded all present of the open positions for Town Clerk and Town Supervisor. There are currently five applications for the position of Town Clerk. And, letters of interest are still being accepted for the Town Supervisor vacancy, with the intention to have that position filled at the October Town Board meeting. The Town Supervisor position would finish out the term previously held by Supervisor Wallis; so, up to the April 2023 elections.

SET A CLOSED MEETING DATE FOR REVIEW OF TOWN CLERK APPLICANTS

The Town Board will decide on available meeting dates the week of September 12th to review submitted applications.

CHAIRMAN'S REPORT

Chair Lindh is working on updating the Town's emergency operation plan...updating telephone numbers and contact information. Chair Lindh attended an Osceola Ambulance Board meeting last week. They will be keeping the \$14.00 charge per resident, and they may be updating their ambulance back to being a gas-operated vs. diesel.

SUPERVISOR'S REPORT/CRONICK

Neil and he met with the Village of Osceola regarding Simmon Drive, further discussing road estimations, scope of road updates, and timing. This will be a topic at the October Board meeting.

Supervisor Cronick also updated the Board on his attendance at the 8/30/2021 Plan Commission (PC) meeting. All PC members were present. Minute taker was decided upon. Meetings will be held the 4th Tuesday of the month. Started to work on a process flow chart to help with Town resident inquiries on where the efforts need to go...county vs. Plan Commission. Discussed the Comprehensive Plan at a high level and looking how to update applicable areas due to new census numbers.

SUPERVISOR'S REPORT/EVERSON

Nothing to Report.

FUTURE AGENDA ITEMS

- Village of Osceola Administrator to discuss Simmon Drive update
- Technology RFP updates
- Assessor's Contract (re-evaluation of 'assessment ratio' needed)
- Bluestone permit letter of credit
- Dwight Lake boat landing
- Consider amendments to Chapters 1 & 2 of the Town's Code of Ordinances
- Appointment of Town Supervisor

- Discuss 2021 Local Redistricting/Adjustment of Ward Lines

NEXT TOWN BOARD MEETING

October 4, 2021

NEXT PLAN COMMISSION MEETING

September 28, 2021

COMMUNITY MEETINGS BOARD MEMBERS ATTEND

Dale and Neil will attend the September 27, 2021 Allied Fire Budget/Finance Committee Meeting, 6:00 p.m.

ADJOURN

MOTION BY EVERSON/CRONICK TO ADJOURN THE TOWN BOARD MEETING TUESDAY, SEPTEMBER 7, 2021. MOTION CARRIED. The meeting adjourned at 8:02 p.m.

To be approved: October 4, 2021

Approved:

10/4/21

Denise Skjerven

Denise Skjerven, Interim Clerk

Jan Carlson

Jan Carlson, Treasurer